



# Fridley Public Safety

## Request for Body Worn Camera (BWC) Video

Release of BWC footage is limited by Minnesota State statute 13.825 to the subject of the video. In order to release unredacted video, a release of information must be submitted for any voice or image on the recording. If you are the subject of the video and other persons voices or images are also on the recording, you will only receive the sections of the video where you are the subject, all other voice and images will be redacted; this includes any bystanders that may not be part of the incident, but appear on the recording.

**CRIMINAL DEFENDANTS:** If you are the defendant in a criminal case, it is recommended you receive the BWC footage through mutual discovery from the prosecuting authority. If you request the video directly from the police department through this process, you may receive redacted video.

**Please read the criteria carefully as all points must be satisfied before your request will be accepted:**

1. BWC requests are only accepted in person at Fridley City Hall Public Safety Lobby. This is to ensure that only the subject of the data is receiving the video.
  - a. At this time the subject or their legal representative must show valid photo identification.
  - b. Legal representatives other than the subject:
    1. If you are an attorney representing the subject, you must provide a notarized release expressly allowing you to obtain BWC video on their behalf.
    2. If you have power of attorney over the subject, you must provide court certified documentation to that effect.
    3. If you are the parent or legal guardian of the subject, you must provide documentation that you are the parent or legal guardian (i.e., birth certificate listing the parents or certified court document).
2. Complete the attached BWC release and the BWC request.
3. If you are the subject, we will make a photocopy of your photo ID at the time of submission. If you are a legal representative, you will need to provide a clear photograph of the subject's face. This is to ensure our team only redacts video of those we do not hold a release for and not the video of the subject.
4. There is a \$25 charge for digital evidence release per incident.

**Note:** Video and audio redaction is time consuming, so large requests or incidents with multiple officers may take extended periods of time.

# BODY WORN CAMERA REQUEST



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## About This Form

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This form is to be used by any member of the public to request Body Worn Camera (BWC) footage from the City of Fridley (City) Police Division.

After receiving a request for BWC footage, a staff member will review the footage. Staff will then contact you to advise you on the classification of data found in the footage, if redaction if needed, and the possibility of fees associated with your request. Payment of fees must be made in full prior to the release of any BWC footage.

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## Verifications

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Requestor's Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Incident Report Number: \_\_\_\_\_

I would like the video emailed to: \_\_\_\_\_

I would like the video saved to a disc and mailed to: \_\_\_\_\_

\_\_\_\_\_

## For Internal Use

\_\_\_\_\_  
Received By

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date Received

Submit this form to: City of Fridley Police Division, 7071 University Avenue N.E., Fridley, MN 55432  
[PoliceRecords@FridleyMN.gov](mailto:PoliceRecords@FridleyMN.gov).



# BODY WORN CAMERA RELEASE

## About This Form

Pursuant to M.S. § 13.825 Body Worn Camera (BWC) video is not public without redaction unless the City of Fridley (City) has received a Release of Information for every image or voice recorded on the video.

## Verifications

I, \_\_\_\_\_ (Name), whose date of birth is \_\_\_/\_\_\_/\_\_\_ give consent and permission to the City to release BWC footage containing my image and/or voice.

- I am the parent/guardian of a minor child whose image and/or voice was recorded on a BWC.
- I give my permission for the City to release BWC video containing images or voice records of my minor child(ren). List full names and dates of birth of each minor child:

I affirm the information provided is true and correct under penalty of law. This authorization shall be valid for a period of one year, but may be revoked at any time, prior to expiration, by providing written notice to the City. Signature must be notarized or witnessed by a City of Fridley Police Division staff member.

\_\_\_\_\_  
Signature

\_\_\_/\_\_\_/\_\_\_  
Date of Authorization

### Notary Public Verification

State of \_\_\_\_\_ )  
  )SS  
County of \_\_\_\_\_ )

This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

### City of Fridley Police Division Staff Member Verification

\_\_\_\_\_  
City Staff Witness

\_\_\_/\_\_\_/\_\_\_  
Date Received

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