
EMPLOYMENT OPPORTUNITY

SPRINGBROOK NATURE CENTER

POSITION TITLE: Springbrook Nature Center Seasonal Crew Leader for Youth Workers

DEPARTMENT/DIVISION: Parks and Recreation Department – Nature Center Division

REPORTS TO: Nature Center Director

POSITION OBJECTIVE: To perform and supervise outdoor maintenance at 127 acre nature center park. To maintain park groomed trails, equipment, structures, and associated areas. To be able to supervise and accomplish tasks with an at-risk youth crew.

ESSENTIAL JOB FUNCTIONS:

1. Inspects the grounds, trails, structures, water impoundments, etc. regularly.
2. Supervises and trains seasonal at risk youth outdoor maintenance workers.
3. Develops daily assignments and documents activities.
4. Trim and maintains all trails, fences, entrances, boardwalks, bridges, etc.
5. Hauls and places wood chills on park trails.
6. Prepares, assembles and disassembles equipment and props necessary for events.
7. Removes refuse, litter and graffiti from all areas.
8. Maintains and repairs all boardwalks, other built structures, park boundary, trail erosion and maintenance of fences with small power and hand tools.

OTHER JOB FUNCTIONS:

1. Purchases small equipment, tools, and materials as needed.
2. Other duties as assigned.

MINIMUM QUALIFICATIONS:

1. Ability to be involved in hard physical labor.
2. Must be eighteen (18) years of age.
3. Valid driver's license with no restrictions and good driving history.
4. One year of job related experience.
5. Ability to supervise and create and maintain a positive working environment with at-risk youth workers, other staff, volunteers and with the public

DESIRED QUALIFICATIONS:

1. Experience with small and equipment maintenance.
2. Some carpentry experience.
3. Ability to understand and follow written and verbal directions.

WORK SCHEDULE:

Monday through Friday, 40 hours per week beginning June 1, 2010 and lasting through August 27, 2010.

COMPENSATION:

Starting Hourly Compensation range is \$11.00-11.84 depending on qualifications and experience.

APPLICATION PROCEDURE:

Submit City of Fridley application and supplemental forms. For application materials contact Springbrook Nature Center, 6431 University Ave NE, Fridley, MN 55432 (763) 572-3588. Applications received until all positions have been filled.